



Course Description

AMOS Financial Management Training

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This course is designed to make users with a basic knowledge of AMOS familiar with the different financial modules contained in the system. In this context you learn how to use the system so that valuable financial data can be retrieved.

Course Objectives

Upon completion of this course, you will be able to:

- ✓ Set up account numbers.
- ✓ Define and maintain currency exchange rates.
- ✓ Define accounts and different payment's mode per vendor
- ✓ Book invoices of received items.
- ✓ Book credit notes.
- ✓ Understand how the nominal quantity and the average price are calculated in AMOS.
- ✓ Calculate the value of your companys' stock (physical and financial value)
- ✓ Create a transfer file for invoices in the program AIM.
- ✓ Use different cost-related reports in AMOS.

Course Topics

- Chart of Accounts / Booking Scheme
- Currencies/Currency Converter
- Address Administration
- Invoice Checking
- Nominal Quantity
- Average Price Calculation
- Financial Reports
- Interface for invoices
- Financial Monitoring System

Who should attend

Everybody who starts to work with AMOS on a regular, daily basis and who might consider to attend any further AMOS course.

Prerequisite	AMOS Basic Training
Skill	Advanced
Certification	After completion of the course the participant receives a letter of participation.
Type	Classroom
Duration	1 Day
Times	Classes typically begin at 09:00AM. The course usually ends at around 05:00PM. Please check your confirmation letter for exact time.
Training Costs	See pricelist
Registration	Please register your participant(s) via www.swiss-as.com .