



Course Description

AMOS Material Management – Store Training

Course Description

This course is focused on the needs of AMOS users familiar with the receiving and warehousing of material, but it is also highly recommended for all staff of the Purchasing Department, Spares and Logistics.

Course Objectives

Upon completion of this course, you will be able to:

- ✓ Define and administer new addresses : stations, stores, locations on existing stores.
- ✓ Change the location of parts within any given store
- ✓ Define new parts into the system and link them to specific locations
- ✓ Create and confirm pickslips as well as cancel bookings related with pickslips
- ✓ Define the ideal rotatable and consumable stock quantity for outstations and create stock replenishment pickslips
- ✓ Define, build and disassemble kits
- ✓ Issue manual repair orders from the store
- ✓ Follow-up the history of an order incl. the creation of reminders
- ✓ Book the receiving of purchased, repaired, modified and exchanged parts
- ✓ Book the distribution and return of tools from store to mechanics
- ✓ Control shelf-limited rotatables and batch expiry dates of consumable and expendable parts
- ✓ Scrap rotatables and consumables from stores or from open orders
- ✓ Create scrap reports for a given period
- ✓ Enter and retrieve information about suspicious parts
- ✓ Generate inventory lists and book inventory differences
- ✓ Create incoming and outgoing shipments
- ✓ Check the stock of the parts at different stations and stores
- ✓ Generate various reports

Course Topics

- Address Administration
- Store Location
- Part Administration
- Parts Transfer
- Pickslip

- Station Part Alert
- Kit Management
- Order Management
- Receiving Goods (if required)
- Shipment (if required)
- Tool Registration
- Shelf Expiry
- Scrap Material
- Inventory Control
- Stock information
- Order Tracking
- Technical Assistance
- Suspicious Parts
- Reports

Who should attend	Store staff and basically all staff of the Purchasing, Spares and Logistic Departments.
Prerequisite	AMOS Basic Training
Skill	Intermediate/Advanced
Certification	The course ends with a multiple choice exam. With achieving 70%, the participant receives an AMOS Diploma in addition to the letter of participation.
Type	Classroom
Duration	2 Days
Times	Classes typically begin at 09:00AM. The course usually ends at around 05:00PM. Please check your confirmation letter for exact time.
Training Costs	See pricelist
Registration	Please register your participant(s) via www.swiss-as.com .