



## Course Description

### AMOS Material Management Training

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This course focuses on the needs of AMOS users who work in the Purchasing, Spares & Logistics departments, i.e. all staff involved in the ordering and/or receiving of material.

#### Course Objectives

Upon completion of this course, you will be able to:

- ✓ Create and administer addresses for suppliers, customers, stations, stores and internal shops
- ✓ Enter and check price list information on different suppliers
- ✓ Define new partnumbers and define their requirements and special rules
- ✓ Define the reorder details for consumables and expendables
- ✓ Understand how to use the parts history (rotables and consumables) as a useful source of information
- ✓ Perform efficient material planning for scheduled and unscheduled events with the Parts Consumption Forecast
- ✓ Enter and administer different types of orders, especially purchase, repair, loan, customer loan and sales orders and book the corresponding transactions
- ✓ Follow-up the history of an order incl. the creation of reminders
- ✓ Check the stock of part numbers and their alternates on different stations and stores
- ✓ Create purchase orders from consumable parts out of Advanced Reorder Proposal
- ✓ Create repair, warranty and exchange orders out of Repair Administration
- ✓ Enter and retrieve information about suspicious parts
- ✓ Define and report Active Supplier Ratings

<b>Who should attend</b>	Purchasing and Logistics staff. In general, all staff involved with the ordering and receiving of material.
<b>Prerequisite</b>	AMOS Basics Training
<b>Skill</b>	Intermediate/Advanced
<b>Type</b>	Classroom
<b>Duration</b>	3 days
<b>Times</b>	Classes begin at 09:00AM. The course usually ends at around 05:00PM. Please check your confirmation letter for exact time.
<b>Training Costs</b>	See pricelist
<b>Registration</b>	Please register your participant(s) via <a href="http://www.swiss-as.com">www.swiss-as.com</a> .