



Course Description

AMOS Virtual Classroom

Approval Control – View/Edit Modifications

Course Description

This course is designed to explain the main functions of Approval Control and to demonstrate the benefits of using the Generic Approval system in the engineering modules “View/Edit Modifications”, “Engineering Orders” and “Publication Management”.

Course Objectives

Upon completion of this course, you will be able to:

- ✓ Enable and disable Approval Control for “View/Edit Modifications”, “Engineering Orders” and “Publication Management”..
- ✓ Build up rules and configure responsible people for approval processes in “Approval Control Configuration”.
- ✓ Approve, reject and revoke approval request in the “Approval Control Board” program.
- ✓ Escalate and de-escalate approval request.
- ✓ Understand the possible workflows which can be set up in connection with Approval Control in AMOS.

Course Topics

- Trigger points and rules (“Approval Control Configuration” – APN 2111)
- “Approval Control Board” – APN 2110
- Approval Control related parameters

Who should attend

Everybody who is interested in the evaluation and control of documents (e.g. SBs, ADs, Engineering Orders or publications) with the help of an approval flow.

AMOS

AMOS Training

Prerequisite	AMOS Basics Training and knowledge of <u>View/Edit Modifications</u> (APN 63), <u>Engineering Orders</u> (APN 852) and <u>Publication Management</u> (APN 565)
Skill	Advanced
Certification	After completion of the course, the participant receives a letter of participation
Type	Virtual Classroom
Duration	2 to 3 hours (including breaks)
Times	Please check our website http://swiss-as.com/training.do and/or your letter of invitation for the exact time.
Training Costs	See pricelist
Registration	Please register your participant(s) via www.swiss-as.com .

