



Course Description

AMOS Virtual Classroom

Staff Management

Course Description

This course is designed to give a full overview of the programs “Staff Management” and “Staff and PQS Configuration”.

Course Objectives

Upon completion of this course, you will be able to:

- ✓ Set up the program Staff and “PQS Configuration” with different qualification types (licences, ratings, courses, etc.) with the help of “Form Configuration”.
- ✓ Monitor the renewal of personnel licences and courses
- ✓ Call up the history of all qualifications per person
- ✓ Print authorization reports and several other reports regarding the qualifications of your company

Who should attend

Everybody who needs to set up and keep record of personnel data.

AMOS

AMOS Training

Prerequisite	AMOS Basics Training
Skill	Beginner to medium
Type	Virtual Classroom
Duration	2 to 3 hours (including breaks)
Times	Please check our website http://swiss-as.com/training.do and/or your letter of invitation for the exact time.
Training Costs	See pricelist
Registration	Please register your participant(s) via www.swiss-as.com .