

Swiss-AS Training – Course Description

AMOS Store Management WBT

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Course Objectives

This e-learning course is designed for AMOS users familiar with the settings of a store, but it is also highly recommended for staff from the Purchasing Department, Spares and Logistics.

Upon completion of this course, you will be able to:

- ✓ Define and manage stores and locations
- ✓ Follow-up the history of an order including how to create reminders
- ✓ Create and report back an inventory at a location or store
- ✓ Enter and retrieve information about suspicious parts
- ✓ Set up, track and identify the location of material
- ✓ Understand the connection in the Customs Programs

Who should attend

Store staff but also all staff of the Purchasing, Spares and Logistic Departments

Prerequisite

AMOS Basics WBT

Skill

Intermediate

Type

E-learning

Certification

To receive the certificate, you must complete the course and pass the test with a minimum score of 80%. AMOS Basics is the mandatory prerequisite for advanced training (included classroom/VILT training).

Duration

4 hours

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Course Topics

Stores Setup

- Get a short explanation of the terms station, store and location and how they are used in AMOS
- See the steps needed to create a new location for an existing store in AMOS
- How to define a new store for an existing station
- With the program Store Configuration, you can edit all store-related parameters and rules
- The Store Management program is used to activate newly created stores and setup their behaviour
- Manage locations within your store
- Define shipment settings in Logistics Administration

Stock Control

- Use Station Parts Alert to monitor stock quantities at a station's store and to define ideal stock quantities
- Learn how to send an order reminder from Order Tracking
- Enter and reject suspicious parts
- Perform inventory control and learn the difference between annual and permanent inventory
- Book inventory differences

Customs Programs

- Get a high-level overview of several functionalities related to customs, primarily through the Customs Administration, Customs Tracking, and Customs Regions programs.

Material Flow Tracking

- See the programs related to Material Flow Tracking
- Learn how to configure tracking routes in Material Flow Setup
- Initialise and follow up new trackings in Material Flow Tracking
- Get a detailed overview of scans and tracking items in Material Flow Viewer
- See the arrival of a tracking in Material Flow Monitor