Swiss-AS Training – Course Description
AMOS Stores - Part 1 WBT

This e-learning course is designed to give a comprehensive overview of all the AMOS programs required to perform the work in the stores environment.

It is also highly recommended for staff of the Purchasing Department, Spares and Logistics. This course is the precondition for Stores Part 2 (classroom training).

Course Objectives

Upon completion of this course, you will be able to:

- ✓ Check stock of the parts at different stations and stores
- ✓ Follow-up the history of an order including the creation of reminders
- ✓ Control the shelf life of parts that are in the store and produce the required reports
- ✓ Control the hand out of tools to the shop floor and ensure they are all returned
- ✓ Create shipments to track parts to and from external companies and between your stations
- ✓ Receive parts (consumables, rotables with a purchase order)
- ✓ Scrap rotables and consumables from stores or from open orders
- ✓ Create scrap reports for a given period
- ✓ Build and disassemble kits

Who should attend

Store staff and all staff of the Purchasing, Spares and Logistic Departments.

Prerequisite

AMOS Basics WBT

Skill

Intermediate

Type

E-learning

Certification

To receive the certificate, you must complete the course and pass the test with a minimum score of 80%. Stores - Part 1 WBT is the mandatory prerequisite for Stores Part 2 (classroom/VILT training).

Duration

8 hours

Price and Registration

Contact the AMOS Training Department at
AMOS_Training@swiss-as.com.

Course Topics

Material Information Programs

- Stock Information provides information about the availability of parts at the home base and outstations
- Parts Tracking contains extensive information regarding the history and movements of parts
- Use Workorder Information System for troubleshooting as it contains all workorders existing in AMOS

Goods Receiving

- See the Goods Receiving process
- Learn about the rotables and consumables lifecycle in AMOS
- See the receiving flow of a rotable part
- Receive a rotable in Goods Receiving
- Complete the receipt of a rotable in Component Inspection
- Cancel receivings in the program Cancel Receiving
- Perform receiving tracking for goods or orders in the program Receiving Tracking
- Book a part in a quarantine location
- Finish the receiving of a part from a quarantine location
- Retrieve rating criteria in Goods Receiving and Address Administration

Part Distribution

- Learn about the two main processes to request and pick materials and tools
- Learn that the pickslip process differs between rotables and consumables
- Perform a pickslip request
- Book a pickslip using the Picking List Management program
- See how to cancel a pickslip
- Use Pickslip Viewer to search for the latest information on all existing pickslips
- Reserve parts for scheduled maintenance or defect rectification and move parts to a restricted location

Shipment

- See the path of the Shipment programs
- Create an external outgoing shipment and get a detailed in-sight of how the program works
- Create an external incoming shipment
- Create an internal shipment for sending serviceable material from one station to another
- Learn how to acknowledge the arrival of materials
- Use Shipment Tracking to get an overview of all shipments being in AMOS
- Use Airwaybill Tracking program to track shipments on the website of the corresponding shipper

- Additional Programs
- Use Shelf Expiry to control all parts with a shelf limitation
- Scrap Parts is used to book out non repairable rotables and consumables of the system
- Use Tool Registration to administer the distribution and return of tools from the store to the mechanics.
- In Kit Management, define and assemble mixed rotable and consumable kits. Learn as well how to disassemble and return kits back to store

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