

# Swiss-AS Training – Course Description

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## AMOS Technical Records WBT



### Course Objectives

This course focuses on the requirements of AMOS users whose role requires them to manage A/C and component records, from the data input itself, searching for erroneous data as well as the correction of data.

Upon completion of this course, you will be able to:

- ✓ Enter a Workorder and record all relevant airworthiness details such as MEL transfer
- ✓ Record the creation of a finding (NRC) against scheduled maintenance
- ✓ Enter an Ad-Hoc JIC to control a repeat inspection
- ✓ Use the Workorder Information System to search for workorders using a variety of filters
- ✓ Book rotables on and off the A/C with Component Booking
- ✓ Enter a counter readout, such as APU hours
- ✓ Book rotables onto an assembly that is not installed on the A/C
- ✓ Install an assembly on an A/C and transfer LRU's between assemblies through Component Booking
- ✓ Create a missing serial number for a component
- ✓ Correct specific data on a label booking
- ✓ Record failure confirmation details for rotables once they have been received
- ✓ Report-back maintenance events from different programs
- ✓ Enter a flight log and all associated flight data

### Who should attend

AMOS users that are responsible for the data input or correction of A/C and component data in AMOS.

### Prerequisite

AMOS Basics WBT

### Skill

Intermediate

### Type

E-learning

### Certification

To receive the certificate, you must complete the course and pass the test with a minimum score of 80%. AMOS Basics is the mandatory prerequisite for advanced training (included/VILT classroom training).

### Duration

8 hours

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### Course Topics

#### Workorder

- Workorder is the program to create and manage workorders in AMOS
- Learn about scheduled and unscheduled workorders
- Buttons of the workorder
- Open / close / transfer a workorder
- Add part requests, links, and resources to a workorder
- Create a finding out of a workorder
- Create an Ad Hoc JIC out of a workorder
- History Viewer to see the complete history of workorders
- Use Workorder Information System for troubleshooting. It contains all workorders existing in AMOS

#### Reporting Back Events

- Report back a maintenance event in the program Reporting Back Maintenance Event
- Report back a service bulletin in Maintenance Forecast

#### Component Replacement

- See the removal / installation process of a component
- Build up an assembly in stock and install an LRU
- Install an assembly and transfer an LRU from the removed assembly to the assembly to be installed
- View and perform bookings of components in Component Booking
- Update counter values in Workorder
- Update the counter of the removed part during the component booking process in Component Booking and close the workorder
- Learn how to modify certain information in Label Booking Correction
- Create a non-existent serial number during label booking
- Report a failure confirmation in Parts Tracking