



Course Description

AMOS Stores Training

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This course is focused on the needs of AMOS users responsible for the receiving and warehousing of material, but it is also highly recommended for staff of Purchasing Department, Spares and Logistics.

Course Objectives

Upon completion of this course, you will be able to:

- ✓ Create and manage stores and individual store locations
- ✓ Check stock of the parts at different stations and stores
- ✓ Move parts from one location to another within a station and store
- ✓ Create and confirm pickslips as well as cancel pickslip bookings
- ✓ Use the Transfer Order to move stock from 1 station to another
- ✓ Define ideal rotatable and consumable stock quantity for outstations and create stock replenishment requests
- ✓ Follow-up the history of an order incl. the creation of reminders
- ✓ Define, build and disassemble kits.
- ✓ Create outgoing and incoming shipments
- ✓ Receive purchased, repaired, modified and exchanged parts
- ✓ Use Technical Assistance to request information from another department
- ✓ Enter and retrieve information about suspicious parts
- ✓ Manage Tools registration and handover
- ✓ Manage stock that has a shelf life or requirement to be performed by the store keeper including tools
- ✓ Scrap rotatables and consumables from stores or from open orders

Course Topics

- Store Management
- Stock Information
- Parts Transfer
- Picking- complete process in various cases
- Order Management-Transfer Order
- Station Parts Alert
- Order Tracking
- Kit Management 2
- Shipment (Internal & External)
- Goods Receiving- complete process
- Technical Assistance incl. Quarantine
- Suspicious Parts
- Tool Registration
- Shelf Expiry
- Scrap Material

Who should attend

Primarily those who are responsible for the setup and day to day running of a store or stores. Additionally staff from the Purchasing, Spares and Logistic departments may find value in this training.

Prerequisite

AMOS Basics Training

Skill

Intermediate/Advanced

Type

Classroom

Duration

2 days

Times

Please check your confirmation letter for exact time.

Training Costs

See pricelist

Registration

Please register your participant(s) via www.swiss-as.com.