This course focuses on the needs of AMOS users who work in the Purchasing, Spares & Logistics departments, i.e. all staff involved in the ordering and/or receiving of material.

Course Objectives

Upon completion of this course, you will be able to:

- Create and manage addresses for suppliers, customers, stations, stores and internal shops
- Define new part numbers (Rotable, Consumable, Consumable Repairable, Expendable)
- Check the stock of part numbers and their alternates on different stations and stores
- Understand how to use the parts history (rotables and consumables) as a useful source of information
- Perform efficient material planning for scheduled and unscheduled events with Parts Consumption Forecast
- Import and a price list information from a file – Spec2000
- Request and book parts form the store
- Create repair, warranty and exchange orders out of Repair Administration
- Configure TAT’s and manage different types of orders, especially purchase, repair, quotation, loan, exchange in advance, transfer, consignment and sales orders and book the corresponding transactions
- Setup and control approval requests
- Follow-up the history of an order incl. the creation of reminders
- Create purchase orders from consumable parts out of Advanced Reorder Proposal
- Define the reorder details for consumables parts
- Enter and retrieve information about suspicious parts
- Retrieve several reports with KPI’s and Financial Reports
- Define and report Active Supplier Ratings

Course Topics

- Address Administration (APN 53)
- Part Administration (APN 59)
- Stock Information (APN 221)
- Order Management (APN 2015)
- Price Book (APN 325)
- Spec2000 Import (APN 1023)
- Approval Control Configuration (APN 2111)
- Approval Control Board (APN 2110)
- Logistics Administration (APN 1014)
- Order Tracking (APN 1328)
- Parts Tracking (APN 188)
- Pickslip Overview (APN 225 & 2612)
- Shipment (APN 2392)
- Parts Consumption Forecast (APN 204)
- Repair Administration (APN 1431)
- Advanced Reorder Proposal (APN 899)
- Suspicious Parts (APN 464)
- Surplus Material (APN 850)
- KPI Analyser (APN 1120)
- Financial Reports (APN 1355)
- Active Supplier Rating (APN 723)

**Who should attend**
Purchasing and Logistics staff. In general, all staff involved with the ordering and receiving of material.

**Prerequisite**
AMOS Basic Training

**Skill**
Intermediate / Advanced

**Type**
Classroom

**Duration**
3 days

**Times**
Please check our website [https://www.swiss-as.com/services/training](https://www.swiss-as.com/services/training) and/or your course invitation for the exact time.

**Training Costs**
See Pricelist

**Registration**
Please register your participant(s) via [www.swiss-as.com](http://www.swiss-as.com) or contact the AMOS Training Department at AMOS_Training@swiss-as.com.